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**MINISIS USERS' GROUP  
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This series includes meeting documents, internal reports, and preliminary technical documents that may later form the basis of a formal publication. A Manuscript Report is given a small distribution to a highly specialized audience.

La présente série est réservée aux documents issus de colloques, aux rapports internes et aux documents techniques susceptibles d'être publiés plus tard dans une série de publications plus soignées. D'un tirage restreint, le rapport manuscrit est destiné à un public très spécialisé.

Esta serie incluye ponencias de reuniones, informes internos y documentos técnicos que pueden posteriormente conformar la base de una publicación formal. El informe recibe distribución limitada entre una audiencia altamente especializada.

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MINISIS Users' Group Meeting**

**Compte rendu  
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du Groupe des Utilisateurs de MINISIS**



**United Nations Economic Council for Latin America and the Caribbean (UN-ECLAC)  
and the University of the West Indies (UWI)**

**le Conseil économique des Nations Unies pour l'Amérique latine et les Caraïbes  
(UN-CEPALC)  
et la University of the West Indies (UWI)**

**Port of Spain, Trinidad and Tobago  
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# **Library automation at JNU using MINISIS software**

*A.K. Anand and T. Viswanadham*

**T**he Jawaharlal Nehru University library set its pace towards automation in January 1987 when it acquired a PC-AT computer for the DEVINSA Project which was financed by IDRC. The library also trained a few staff members under a computer expert from Marga Institute, Colombo. The training was for INMAGIC and CDS/ISIS application softwares.

---

## **HP 3000 computer**

The University decided on full scale Library automation by acquiring an exclusive computer system and suitable software for the Library. After several deliberations the Library Automation Committee decided on the purchase of a HP Micro 3000/XE Computer System, with 4 Megabyte RAM, 571 & 81 Megabyte Hard Disks, 4 terminals, a console, and printers. The MINISIS software was also decided to be acquired from IDRC.

The Computer was eventually installed in the month of June 1989. Mr. Bob McKercher from IDRC installed the G.00 Version of MINISIS and imparted the training to the library professional staff in the same month.

---

## **catalogue**

During the following quarter different sample data bases were created and tested. The library opted for a changeover to the AACR II and to follow CCF format for data input. From November 1989 the input of cataloguing data started and a moderate database of 11,000 records of Science, Social Science and Humanities books was created. Outputs were taken in different formats along with indexes. In addition, a database of retrospective records amounting to 3000 entries of Spanish and German books was also created.

The thesis database in social sciences, is also in the offing, which includes the theses and dissertations submitted to JNU and is expected to be a valuable source for users of social science information.

From the catalogue - database, a monthly list of additions is being generated and distributed to users for information on new additions to the library.

From the Catalogue database the catalogue cards in the conventional 5 1/2" x 3", size are being generated and multiple copies of cards are obtained by duplication. The maintenance of Card Catalogue was necessary since the users at present have no direct access to computer terminals and are using the card catalogue only, besides the fact that major portion of the holdings are in the card catalogue form.

---

## Documentation

Records of periodical articles (15,000) from social Sciences Journals are already entered in the documentation database. On the average, monthly input of these articles is around 1000 records. The database is capable of meeting the requirements of social scientists and other users of social science information in terms of search by author, subject (geographical area), title, Journal title and word searches. The feedback from users was encouraging. The effort to introduce SDI Service to individual faculty members has been started by collecting their profiles.

---

## SUCHIKA

The SUCHIKA, a monthly list of selected Social Science articles is being currently published from computer output from the Documentation database. In addition partial lists of interest to various centres of studies is also taken out and distributed on monthly basis. The list is supported

by author and subject indexes and list of periodicals indexed.

---

## Newspaper clippings

The news items and editorials in the newspapers constitute a widely used primary source of information. The database on newspaper clippings has been designed with same data structure as that of documentation database. Around 4000 news items and editorials pertaining to South Asia have been input into the database. Scope for this database will be extended to other areas in the near future.

---

## Journal Holdings & Serials control

A database of Journal holdings of the JNU Library has been designed. The data input has been started by inputting the entries in the format required for union catalogues. This database contains 56,000 volumes/records for the bound journals.

The CHECKIN Processor of the MINISIS has been tried for serials control with some sample inputs in the database. The regular serial control will be started soon using MINISIS CHECKIN processor.

---

## DEVINSA Project

The DEVINSA (Development Information Network for South Asia) project formed under the Committee on Studies for Cooperation and

Development in South Asia, primarily aims at providing an information network for South Asian countries, in the field of socioeconomic development of the region. The JNU Library is Indian Focal Point for the network. The products of this project are, the DEVINSA monthly Bibliography and the DEVINSA abstracts (Semi-annual) published from July 1987.

### **India and World Affairs Project**

This project was taken up, to present 40 years' data (1947 to 1987) on Indian Foreign Policy. Data for three decades has been processed. First two volumes for first two decades (1947-57, 1958-67) were published.

The Library has ambitious plans towards adopting the latest information technology. The catalogue is expected to be online within a short period with terminals provided in the user areas and work places. Some important databases available on magnetic media are proposed to be subscribed. The Library is also taking active interest in participating in the networking plans at different levels like DELNET and INFLIBNET. (Delhi Libraries Network and Information and Libraries Network).

### **Conversion of INMAGIC & CDS/ISIS databases to MINISIS**

The library has two major databases, INDIA'S FOREIGN POLICY with 35000 records and DEVINSA database with 10,000 records in the INMAGIC and CDS/ISIS formats. It is difficult to manage such big databases in PC environment. Hence it is being planned to convert these databases

into MINISIS format. Quite easily one can have the Print format report for the INMAGIC records in a form which can readily go into Minisis using BATCHIN PROCESSOR (as shown in Appendix Z.I). Already sample study has been carried out with satisfactory results.

As far as CDS/ISIS records are concerned ISO 2709 FORMAT for exporting the records has been quite useful. This procedure is being used for exporting CDS/ISIS data into MINISIS format.

### **BATCH JOBS**

Besides this, JNU library has introduced number of batch jobs which make the day to day routine work much easier. For example the job for "Printing of Suchika: Index to Periodical Literature", consists of following procedure and steps.

### **Example 1**

Printing of Suchika from documentation database involves A) Printing of Main Entries B) Printing of Subject Index C) Printing of Area Index D) Printing of List of Journals Indexed.

#### **A. Printing of Main Entries is achieved through following steps**

A.1 Selection of records using Query Processor.

A.2 Flattening on Subject Codes and Translating Subject Codes into Broad subjects using Data Submodel.

A.3 Merging of flattened database into a temporary/transaction database and this is done by

A.3.1 Loading records into CD using ISOCONV Processor;

A.3.2 Dumping of 150 file into temporary/transaction database using ISOCONV Processor.

A.3.3 Purging 150 file and resetting file equation using MPE Commands.

A.4 Sorting of records by subject codes, subsort by Author and then by Title using Index Processor.

A.5 Renumbering the Indexed file using RENUM Processor.

A.6 Printing sorted file using Print Processor.

A.7 Purging Query and index files using MPE Commands.

## B. Printing of Subject Index (Descriptors) is achieved through following steps

B.1 Sorting records by Subject using Index Processor.

B.2 Printing sorted file using Print processor.

B.3 Purging Index Files using MPE Commands.

## C. Printing of Area Index is achieved through following steps:

C.1 Sorting records by Area using Index Processor.

C.2 Printing sorted file using Print Processor.

C.3 Purging of Index Files using MPE Commands.

## D. Printing of List of Journals Indexed is achieved through following steps:

D.1 Sorting records by name of the Journal.

D.2 Printing of sorted file.

D.3 Purging of Index files using MPE commands.

Steps from A.2 through A.3.3 are executed in a single go by streaming job JMERRG1 as given in Appendix I.1

Steps from A.4 through D.3 are executed in a single go by streaming job JMAIN1 as given in Appendix 1.2

So, by streaming just two jobs whole procedure of printing of Suchika along with Indexes is finished.

It may be noted that jobs for making Subject Index is stored in a file JXSUB as given in Appendix 1.3; job for making Area Index is stored in a file JXAR as given in Appendix 1.4 and job for making List of Journals Indexed is stored in a file JXRNL. These jobs have been called and executed within job JMAIN1.

---

## Example 2

In the next example, Twelve partial interest lists have been generated through one job stored in a file

JFCLTY as given in Appendix 2.1.

By streaming next job J9XF (as given in Appendix 2.2) previously generated lists are sorted, renumbered and printed.

---

### **Example 3: Data Entry for a Duplicate Book**

If an operator encounters a duplicate record while making an entry for a book, then he/she saves previous record and streams the job stored in a file JDUPL1 (as given in Appendix 3). Duplicate record gets entered into the database and then Book No. and Accession Numbers are changed. Thus operator saves his time by avoiding retyping of all the bibliographical details for a duplicate record.

In all the MPE Accounts, a text file called NOTES

has been created. One can look up for work/job to be executed, Database name, save File name and Job name to be streamed as given in Appendix 4.

---

### **APPENDIX 1.1**

#### **(File JMERGI)**

```
!JOB MERG1,MGR.TRAINA  
!FILE ISO=ISO1;DEV=DISC  
!RUN ISOCONV.UTILITY.MINISIS;LIB=P  
LOAD FROM=DSDOC2,TO=SUCHIKA1  
HITFILE=ML  
!RUN ISOCONV.UTILITY.MINISIS;LIB=P  
DUMP FROM=SUCHIKA2,TO=DOC3  
SUBSET=ALL  
!PURGE ISO1  
!EOJ
```

---

## APPENDIX 1.2

### (File JMAIN1)

```
!JOB MAIN1,MGR.TRAINA  
!RUN INDEX.PUB.MINISIS;LIB=P  
DOC3  
ALL  
OUTPUT=XDUPL  
KEY=A970,LENGTH=20  
FIELD=A970  
END  
KEY=AU,LENGTH=200,UPSHIFT=YES,KEEP=NO  
FIELD=A301  
ALTERNATIVE=A200,STRIP=ARTICLE  
END  
KEY=AU2,LENGTH=50  
FIELD=A302,OCC=1  
END  
KEY=TIT,LENGTH=200,UPSHIFT=YES,KEEP=NO  
FIELD=A200,STRIP=ARTICLE  
END  
***  
!RUN RENUM.UTILITY.MINISIS;LIB=P  
DOC3  
XDUPL  
1,3  
A000,REP  
!RUN PRINT.PUB.MINISIS;LIB=P  
DOC3  
P3DP  
HITFILE=XDUPL  
END
```

```
!PURGE XDUPL  
!PURGE XDUPLDD  
!STREAM JXS  
!STREAM JXAR  
!STREAM JXRNL  
EOJ
```

---

## APPENDIX 1.3

### (File JXSUB)

```
!JOB XSUB,MGR.TRAINA  
!RUN INDEX.PUB.MINISIS;LIB=P  
DOC3  
ALL  
OUTPUT=XSUB  
KEY=SUB,LENGTH=100  
FIELD=A620,OCC=ALL  
FIELD=B620,OCC=ALL  
END  
***  
!RUN PRINT.PUB.MINISIS;LIB=P  
DOC3  
PIDX  
HITFILE=XSUB  
END  
!PURGE XSUB  
!PURGE XSUBDD  
EOJ
```

---

## APPENDIX 1.4

### (File JXAR)

```
!JOB XAR,MGR.TRAINA  
!RUN INDEX.PUB.MINISIS;LIB=P  
DOC3  
ALL  
OUTPUT=XAR  
KEY=AREA,LENGTH=100  
FIELD=C620,OCC=ALL  
END  
***  
!RUN PRINT.PUB.MINISIS;LIB=P  
DOC3  
PIDX  
HITFILE=XAR  
END  
!PURGE XAR  
!PURGE XARDD  
!EOJ
```

---

**APPENDIX 2.1****(File JCFLTY)**

```

!JOB FCLTY,MGR.TRAINA
!RUN QUERY.PUB.MINISIS;LIB=P
DOC3
*SETSDI ON
DEFAULT A970
=S1EC + S1R
SAVE Q1
$
=S1H + S1PO + S1S2
SAVE Q2
$
=S1S2 + S1PO
SAVE Q3
$
=S1G + S1R + S1EC
SAVE Q4
$
=S1S1 + S1PS + S1S2
SAVE Q5
$
=S1ED + S1S2 + S1PS
SAVE Q6
$
=S20 + S21 + S22
SAVE Q7
$
=S24@
+ S272
SAVE Q8
$
=S2S4 + S23
SAVE Q9
$
```

```

=S271
SAVE Q10
$
=S25
+ S251
SAVE Q11
$
=S25 + S252 + S253 + S272 + S28
SAVE Q12
$
EXIT
!EOJ
```

---

## APPENDIX 2.2

### (File J9XF)

```
!JOB XJ9F,MGR.TRAINA
!RUN INDEX.PUB.MINISIS;LIB=P
DOC3
HITFILE=Q1
OUTPUT=XQI
KEY=A970,LENGTH=40
FIELD=A970
END
KEY=AU,LENGTH=200,UPSHIFT=YES,KEEP=NO
FIELD=A301
ALTERNATIVE=A200
END
***
!RUN RENUM.UTILITY.MINISIS;LIB=P
DOC3
XQI
1,3
A000,REP
!RUN PRINT.PUB.MINISIS;LIB=P
DOC3
P3DP
HITFILE=XQ1
END
!PURGE Q1
!PURGE Q1DD
!PURGE XQ1
!PURGE XQ1DD
!CONTINUE
!RENAME Q2,Q1
!CONTINUE
!RENAME Q2DD,Q1DD
!CONTINUE
!RENAME Q3,Q2
!CONTINUE
!RENAME Q3DD,Q2DD
!CONTINUE
!RENAME Q4,Q3
!CONTINUE
!RENAME Q4DD,Q3DD
!CONTINUE
!RENAME Q5,Q4
!CONTINUE
!RENAME Q5DD,Q4DD
!CONTINUE
!RENAME Q6,Q5
!CONTINUE
!RENAME Q6DD,Q5DD
!CONTINUE
!RENAME Q7,Q6
!CONTINUE
!RENAME Q7DD,Q6DD
!CONTINUE
!RENAME Q8,Q7
!CONTINUE
!RENAME Q8DD,Q7DD
!CONTINUE
!RENAME Q9,Q8
!CONTINUE
!RENAME Q9DD,Q8DD
!CONTINUE
!RENAME Q10,Q9
!CONTINUE
!RENAME Q10DD,Q9DD
!CONTINUE
!RENAME Q11,Q10
!CONTINUE
!RENAME Q11DD,Q10DD
!CONTINUE
!RENAME Q12,Q11
!CONTINUE
!RENAME Q12DD,Q11DD
!CONTINUE
IEOJ
```

## APPENDIX 3

### (File JDUP1)

```
!JOB DUPL1,MGR.MALICK
!PURGE BATCH1
!FILE OUTFL=BATCH1;DEV=DISC;SAVE;NOCCTL
!RUN PRINT.PUB.MINISIS;LIB=P
SS1
PBSCH
HITFILE=DUPL
END
!RESET OUTFL
!FILE BATCH=BATCH1;DEV=DISC
!RUN BATCHIN.UTILITY.MINISIS;LIB=P
SS1
LENGTH=80
STRIP=YES
EXIT
!RESET BATCH
!PURGE BATCH1
!EOJ
```

## APPENDIX 4

### (File NOTES)

#### FIRST PROOF

DATABASE	SAVE-FILE	STREAM	PRINT FORMAT
SS1	PF1SS1	JP1SS1	P1SCH
SC1	PF1SC1	JP1SC1	P1C
HUM1	P1HUM1	JP1HUM1	P1SCH

#### CARDS

SS1	C1SS1	JCSS1	P3S
SC1	C1SC1	JCSC1	P3C

#### MONDAY DISPLAY

SS1	MSS1	JMSS1	P6S
SC1	MSC1	JMSC1	P6C

#### DUPLICATE ENTRY

SS1	DSS1	JDSS1	PBSCH
SC1	DSC1	JDSC1	PBSCH

PBSCH -- BATCH FORMAT --SS1 -- J9DSS1  
FOR SC1  
DUPLICATE HUM1

---

## APPENDIX Z.1

Name of format: HPDEV1

Name of data structure: DEVINSA1

Date created: 04/18/91

Date last modified: 04/18/91

### A. PAGE DEFINITION

Enter physical page length (number of lines): 80

Enter top margin (number of lines): 0

Enter bottom margin (number of lines): 0

Enter maximum page width (number of characters): 80

Enter number of blank lines between records: 1

Enter whether record may be broken across pages (Y/N): N

Enter whether underline characters should print as spaces (Y/N):

Enter whether to pause between pages (Y/N): N

### B. USER QUESTION DEFINITIONS

### C. CALCULATION DEFINITIONS

### D. PAGE LAYOUT

### E. RECORD LAYOUT

1. @LIST, COLUMN 1 - 80
2. '!REC-ID'
3. IDN, BEGIN '!IDN!'
4. SRN, BEGIN '!SRN!'
5. RCS, BEGIN '!RCS!'
6. STN, BEGIN '!STN!'
7. RRN, BEGIN '!RRN!'
8. ACN, BEGIN '!ACN!'
9. LOC, BEGIN '!LOC!'
10. DLV, BEGIN '!DLV!'
11. DTP, BEGIN '!DTP!'
12. ORG, BEGIN '!ORG!'
13. LNG, BEGIN '!LNG!'
14. @PARAGRAPH, COLUMN 1 - 80
15. PAU, BEGIN '!PAU!', SEPARATE '!PAU!'
16. @LIST
17. AFF, BEGIN '!AFF!'
18. CBR, BEGIN '!CBR!'
19. TIT, BEGIN '!TIT!'
20. TRT, BEGIN '!TRT!'
21. PAG, BEGIN '!PGN!'
22. CBG, BEGIN '!CBG!'
23. TIG, BEGIN '!TIG!'
24. SER, BEGIN '!SER!'
26. VPS, BEGIN '!VPS!'
27. PGN, BEGIN '!PGN!'
28. PGS, BEGIN '!PGS!'
29. PUB, BEGIN '!PUB!'
30. DAT, BEGIN '!DAT!'

31. COL, BEGIN '!COL!'
32. CON, BEGIN '!CON!'
33. @PARAGRAPH, COLUMN 1 - 80
34. COB, BEGIN '!COB!', SEPARATE '!COB!'
35. @LIST
36. ISB, BEGIN '!ISB!'
37. ISS, BEGIN '!ISS!'
38. PRI, BEGIN '!PRI!'
39. NTS, BEGIN '!NTS!'
40. GEA, BEGIN '!GEA!'
41. DPC, BEGIN '!DPC!'
42. DSC, BEGIN '!DSC!'
43. SUB, BEGIN '!SUB!'
44. @PARAGRAPH, COLUMN 1 - 80
45. PDS, BEGIN '!PDS!', SEPARATE '!PDS!'
46. SDS, BEGIN '!SDS!', SEPARATE '!SDS!'
47. @LIST
48. ABS, BEGIN '!ABS!'
- 49 @LIST
50. OPR, BEGIN '!OPR!'
51. DIN, BEGIN '!DIN!'
52. DRV, BEGIN '!DRV!'